

Request for Information

1 message

MARJORIE PHILLIPS <marjorie_phillips@fitnyc.edu> To: Natacha Unelus <natacha_unelus@fitnyc.edu>

Fri, Sep 8, 2017 at 4:50 PM

Natacha,

May I have a couple more examples of job descriptions on Schedule 93 when you have a moment please? I appreciate your help.

Thank you.

Marjorie

Marjorie Phillips School of Graduate Studies Fashion Institute of Technology Seventh Avenue at 27th Street New York City, NY 10001-5992 (212) 217-4307 marjorie_phillips@fitnyc.edu



Re: Job Descriptions

1 message

MARJORIE PHILLIPS <marjorie_phillips@fitnyc.edu> To: Natacha Unelus <natacha_unelus@fitnyc.edu>

Tue, Sep 5, 2017 at 10:51 AM

Good Morning,

The Dean and I had a meeting about a week ago and she presented two job descriptions from my file in Human Resources, one of which was created when Joanne Arbuckle was the acting SGS Dean as per the Dean. She said each of us had the same job description. It is neither of these.

Please let me know when you are available to meet this week.

Marjorie



Job Descriptions

1 message

Natacha Unelus <natacha_unelus@fitnyc.edu>
To: MARJORIE PHILLIPS <marjorie_phillips@fitnyc.edu>

Thu, Aug 31, 2017 at 9:50 AM

Good morning Marjorie,

Here is what we have on file for you. Apologies if they're duplicates or redundant. We're in the process of organizing our files.

With Appreciation,

Natacha Unelus

Human Resources Generalist



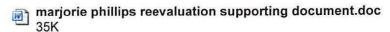
333 Seventh Avenue - 16th Floor

New York, NY 10001

212-217-3662

3 attachments





Executive Education program_Office Associate_Phillips_M_2006.pdf
881K



Re: Job Descriptions

1 message

MARJORIE PHILLIPS <marjorie phillips@fitnyc.edu> To: Natacha Unelus <natacha unelus@fitnyc.edu>

Tue, Aug 22, 2017 at 4:46 PM

Thank you Natacha!

Marjorie

On Tue, Aug 22, 2017 at 4:37 PM, Natacha Unelus <natacha unelus@fitnyc.edu> wrote: Good afternoon Marjorie,

Attached, please find some descriptions for Department Coordinator (Schedule 92) and Department Industry Project Coordinator (Schedule 93).

With Appreciation,

Natacha Unelus

Human Resources Generalist



333 Seventh Avenue - 16th Floor

New York, NY 10001

212-217-3662

Marjorie

Marjorie Phillips School of Graduate Studies Fashion Institute of Technology Seventh Avenue at 27th Street New York City, NY 10001-5992 (212) 217-4307 marjorie_phillips@fitnyc.edu

Please note: FIT will be closed on Fridays during the summer months (late May through mid-August)



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Re: Appointment

1 message

MARJORIE PHILLIPS <marjorie_phillips@fitnyc.edu> To: Natacha Unelus <natacha unelus@fitnyc.edu>

Tue, Aug 15, 2017 at 3:56 PM

Fine, thank you!

On Tue, Aug 15, 2017 at 3:50 PM, Natacha Unelus natacha_unelus@fitnyc.edu> wrote: Sure, how does 1pm look for you?

With Appreciation,

Natacha Unelus

Human Resources Generalist



333 Seventh Avenue - 16th Floor

New York, NY 10001

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On Tue, Aug 15, 2017 at 3:46 PM, MARJORIE PHILLIPS <marjorie_phillips@fitnyc.edu> wrote: Natacha.

Are you available to speak with me tomorrow after 12:00 for a few questions in person?

Thanks.

Marjorie

Marjorie Phillips School of Graduate Studies Fashion Institute of Technology Seventh Avenue at 27th Street New York City, NY 10001-5992 (212) 217-4307 marjorie_phillips@fitnyc.edu

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Marjorie